

Pto Meeting Minutes

September 14, 2018

In Attendance:

Pauline
Cindy
Rick
Linna
Katie
Marisa
Lorissa
Leticia
Diane
Cindy
Sammy

Meeting Began at 9:00 a.m.

Principal Meeting Update:

- First Principal coffee is October 5, and will have an open Q and A format with an update on school happenings. There is a plan to host two additional Principal “coffees” on evenings for interested parents unable to attend in mornings. Dates TBA depending on interest.
- Rick expressed interest in having an online format of the volunteer pamphlet so that parents/guardians will have to read fully and sign off in order to participate. This would also act as a reference point in case of any issues that may arise.
- Ms. Hassan will be away for 12 weeks for maternity leave. There is already a substitute in place who has had experience at Estabrook and is attending some transitional days alongside Ms. Hassan.
- Both the newsletter and the volunteer pamphlet will be translated into Mandarin online. There are also currently 30 hardcopies of the Mandarin volunteer pamphlet available for those who request one. There may be interest in implementing the same practice for Hebrew-speakers, as there has been an increase in communication asking for clarification.
- Amy Klotz is now on the school council and will no longer be acting as Teacher Representative to PTO, but rather, either Rick or Christina will try to attend meetings.

PPC Update:

- The Geography Bee was well-attended and it was asked if all elementary schools would want to participate in subsequent events. The next is scheduled to be

held in December or January. There is a request for the PTO to cover the \$120 registration fee. The subject will be discussed further and voted on in a week.

- Rick advocates looking into the installation of water bottle-fillers, which would supply town water and hopefully minimize use of disposable water bottle use.
- Rick has been in contact with Superintendent Hackett regarding enrollment and flex assignment. In the meantime, SEPAC will continue to be an aiding presence in the 3rd and 4th Grade classrooms of Lombardo, Carlozzi, Osgood and Gross.

SpiritWear Update:

- Kristin Simon and Christina Finegold are handling spiritwear and will introduce a tie-dye version of the Estabrook shirt for Spirit members. The current deadline for orders is October 21, and Tricon Sports will have the order ready sometime in the beginning of November. The previous year's remaining items will still be available for purchase at events.

Estabee Magnets for Teachers:

- We will gift magnets to teachers at the luncheon during teacher appreciation week.

Pizza Night Update:

- There are 200 pizzas being ordered, which is roughly the same as last year, despite charging for the first time this year.
- Mo will arrive at 7:00 p.m.
- PMC, the Green Team and Spirit Wear will all have stations. The Green Team will accept markers and cartridges for recycling and distribute Chase reusable snack bags.
- Samy has the cash and supplies are all ready to go.
- Pauline will bring leftover bottled water to sell and redistribute funds back into the Green Team.
- We are still working out the details regarding the compostable supplies.

Back to School Night:

- The date is set for September 27th. Diane will cover the PTO table with the specialists from 6:30-7:00. We are still possibly looking for someone to cover the table from 6:45-7:15.

Photo Day:

- The date is set for October 9th. Pauline and Cindy will be available to help, but will probably be looking for additional volunteers. TBD.

Treasury:

- There are currently \$13,000 in deposits.
- Samy and Casey have requested possibly changing the fiscal year to be completed by August 1st. There is a question as to how much paperwork would be required to implement such a change.
- Thanks to Casey for agreeing to do the taxes this year, which will save us approximately \$1,000.

Curriculum Enrichment:

- There are questions regarding this year's Kindergarten science enrichment, as Sandy pulled money to pay the additional fee last year.

- The 4th Grade Math Club is all set with volunteers.
- The Science Fair will be held some time in February.
- Before-school sports will be held on Tuesdays and Thursdays this year, but we are still waiting on the exact dates to be decided.

Staff and Teacher Liaison:

- Amy Klotz will serve as Teacher Liaison for BBY.

Communications:

- Hannah has flyer templates for all activities. Should anyone need one, they can contact her.

Membership:

- Membership enrollment is at 256 members.
- The directory data deadline has now passed. The directory feed will come from the Central office later this month. The directory cover design process can now get underway.
- Samy is requesting a deadline in order to aid in reconciling. We will set a date of September 21st.

Volunteers:

- All chairs positions have been filled.
- Family Friends is underway.

Bylaws update:

- *The majority made a unanimous vote to pass the company branding language in the bylaws.*
- There will be further discussion on broadening the language regarding sponsorship and fundraising at a later date.

The meeting was closed at 10:00 a.m.